



The West Fargo City Commission met on Monday, December 19, 2011, at 5:30 P.M. Those present were Rich Mattern, Lou Bennett, Mark Simmons, Mike Thorstad and Duane Hanson. The meeting was called to order by Rich Mattern, President of the Board.

The Pledge of Allegiance was recited.

Commissioner Mattern advised that "Resolution – Adoption of the 2012-2016 Transit Development Plan" is to be added to the Consent Agenda. Commissioner Hanson moved and Commissioner Simmons seconded to approve the Order of Agenda with the addition as noted. No opposition. Motion carried.

Commissioner Bennett moved and Commissioner Hanson seconded to approve the Minutes of December 5, 2011. No opposition. Motion carried.

There were no Building Permits.

There were no Commissioner Committee Reports.

The Auditor's Reports for November 2011 were received by the Commission.

There were no Department Reports.

Commissioner Hanson moved and Commissioner Bennett seconded to approve the following items on the Consent Agenda:

Bills

Gaming Site Authorization: RMEF MinnDak Inc – Fargo/Moorhead Chapter at Speedway Event Center

Games of Chance: WF Shakers for Raffle 12/31/11 at Speedway Event Center

Bid Recommendation of Cray Industries for Brush Chipper

Public Hearing January 16, 2012 on the Urban Development Plan and establishment of a Tax Increment Financing District

Pledging of Assets

Resolution regarding the Adoption of the 2012-2016 Transit Development Plan

No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Sale of Refunding Improvement Bonds of 2012 Series A. Mike Manstrom of Dougherty & Company LLC also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to adopt the Resolution Authorizing the Issuance of Improvement Warrants and Exchanging Them for \$15,630,000 Refunding Improvement Bonds of 2012, Series A and accept the bid from JP Morgan to purchase the warrants at a price of \$15,807,187.84 with a net effective rate of 3.4701% and authorize City Auditor James Brownlee to sign the Continuing Disclosure Certificates. No opposition. Motion carried.

City Attorney Brian Neugebauer appeared before the Commission on the Resolution Creating Sidewalk District No. 6049 Special Fund and Directing Issuance of Warrants Thereon. Commissioner Simmons moved and Commissioner Hanson seconded to adopt this resolution and authorize the Mayor and City Auditor to execute the resolution if the bids come under 2.2%. No opposition. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on the Sheyenne Street/Main Avenue Framework Study Final Draft. Jamie Licko of Centro Inc. gave a presentation on the final draft and implementation of the study. City Engineer Kevin Bucholz also appeared before the Commission. After discussion, Commissioner Thorstad moved and Commissioner Bennett seconded to accept the Final Draft. No opposition. Motion carried.

Planning Director Larry Weil appeared before the Commission on the Zoning Ordinance Amendment to Section 4-460 of the Sign Regulations providing for identification or institutional wall signs within the Interstate Corridor Overlay District to be increased in area as a Conditional Use. After discussion, Commissioner Bennett moved and Commissioner Hanson seconded to place Ordinance No. 910 on Second Reading and to approve the Conditional Use Permit as recommended by Staff. Commissioners Mattern, Bennett, Simmons and Hanson voting aye. Commissioner Thorstad abstained from voting. Motion carried.

Senior Planner Steven Zimmer appeared before the Commission on the request from Lutheran Church of the Cross for a Conditional Use Permit for signage (electronic message center) at a religious institution at 1402 16th Street East. Planning Director Larry Weil also appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Hanson seconded to approve the Conditional Use Permit as recommended by Staff. Commissioners Mattern, Bennett, Simmons and Hanson voting aye. Commissioner Thorstad abstained from voting. Motion carried.

Attorney Dan Bueide, representing South Pond at the Preserve First Addition, appeared before the Commission for a request to install additional clay fill for Sewer and Water Improvement District No. 1225. City Engineer Kevin Bucholz, City Attorney Brian Neugebauer and City Auditor James Brownlee also appeared before the Commission. After discussion, Commissioner Hanson moved and Commissioner Bennett seconded to authorize additional work to be performed under current contract and assessment district on condition the City will review what the philosophy will be in the future. No opposition. Motion carried.

Commissioner Mattern advised that a Member and Alternate need to be appointed for the Fargo-Moorhead Metropolitan Council of Governments for 2012. Commissioner Thorstad moved and Commissioner Hanson seconded to reappoint Commissioner Mark Simmons as the member and Commissioner Lou Bennett as the Alternate. No opposition. Motion carried.

City Assessor Wanda Wilcox appeared before the Commission on the request from Mark Thelen for an abatement on Westport Beach Townhomes. Mark Thelen appeared before the Commission. After discussion, Commissioner Simmons moved and Commissioner Bennett seconded to deny the request since Mark Thelen provided no supporting documents. No opposition. Motion carried.

There were no Non-Agenda items.

City Administrator Jim Brownlee gave the following report to Commissioners:
Advised that he would be gone from December 22-29, 2011.

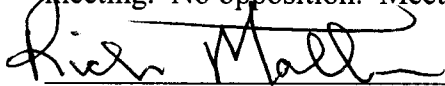
January 11, 2012 is the date set for the City/Park/School District joint meeting
(Commission should consider possible dates for a Joint Board Meeting)

Applications for the Economic Development Director position will close on
December 30th

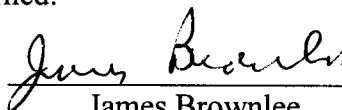
January 16, 2012 is the next City Commission meeting date

There was no correspondence.

Commissioner Hanson moved and Commissioner Bennett seconded to adjourn the meeting. No opposition. Meeting was adjourned.



Rich Mattern
President of the Board



James Brownlee
City Auditor